

# CCA Briefing 2023

Montfort Secondary School



# Why are CCAs important?

- CCAs play an integral role in developing students into an all-rounded individual
- CCAs engage students in a meaningful way, provide opportunities for character and leadership development



CCAs promote the acquisition and application of social and co-operative skills (soft skills)

- CCAs promote sportsmanship (playing according to the rules of the game, giving your best, playing safe, being humble)

# Which CCA to choose?

- Natural talent/ Inclination/ Strengths
- Passion and Interest
- Reality

Remembering what CCA is about:

- Lifelong friends/ peers
- Sense of belonging
- Life-skills, values and character building

## Inter-school Competitions

Sent by IP Departments

## Inter-House Games Participation:

Cross-Country Run, Sports Carnival

## Leadership Development

Students' Council  
Class Chairman  
Class Committee Leaders

## Enrichment Programmes

Advanced Elective Modules / Elective Modules

## Co-Curricular Programme @Montfort

## Character Development Programme

Montfortian Experience  
Montfortian Values Programme  
National Education  
Values In Action Projects

## Clubs:

- Information Communications, Digital & Multimedia (IDMA) Club-Info Com
- IDMA Club (AV)
- IDMA Club (Multimedia)
- Maker Club

## Sports/Games:

- Badminton
- Softball
- Wushu
- Football
- Rugby
- Basketball

## Uniformed Groups:

- NCC
- NPCC
- SCOUTS
- NCDCC

## External CCA:

- Taekwondo
- Swimming

## (2<sup>nd</sup> CCA)

- Singapore Youth Flying Club
- Catholic Society

## Performing Arts:

- Drama Club
- Dance Club
- Band
- Chorale

# Montfort Secondary CCA Timetable

- Available at the notice board outside school gymnasium and school website



# Consolidated CCA Timings 2023

CCA	MON	TUE	WED	THU	FRI	Venue	Coordinators
<b>SPORTS</b>							
Badminton		3 - 6pm		3 - 6pm	2.30 - 5.30pm	ISH	Mdm Norasikin
Basketball	3.00-4.30pm (C) 4.30-6.00pm (B)		3.00-4.30pm (C) 4.30-6.00pm (B)			ISH/ Upper Court	Mr Tan Eng Hwee
Rugby		3 - 6pm		3 - 6pm		Field	Mr Khairyl
Softball	3 - 6pm	3 - 6pm		3 - 6pm		Field	Mr Adam Yeo
Wushu			3.30 - 5.30pm		2.30-4.30pm	Hall/ ISH	Mr Lim Kim Huat
<b>UNIFORMED GROUPS</b>							
NCC					2.30 - .5.30 pm	Sch Compound	Mr Caleb Wong
NPCC					2.30 - .5.30 pm	Sch Compound	Ms Koh Xin Wei

# Co-Curricular Activities (CCA) Guidelines

CCA participation in school is **compulsory** for all pupils in secondary schools. To enable pupils to have a holistic education, all pupils are expected to take part in at least one CCA from the 4 groups, namely Sports and Games, Uniformed Groups, Performing Arts and Clubs/ Societies.

# Co-Curricular Activities (CCA) Guidelines

1. Sec 1 pupils are allowed to take part in at least one CCA activity as defined in LEAPS 2.0 (see LEAPS 2.0 for scoring guide). A 2<sup>nd</sup> CCA is optional.
2. Participation in approved activities outside school (external CCA) must be accompanied by letter of membership from external sports associations/ clubs.



# Co-Curricular Activities (CCA) Guidelines

3. National Sports Associations (NSA) may seek the principal's permission for their pupils to undergo training with the national youth squads. This includes sports that are not in the school's CCA programmes. Participation endorsed by the principal and monitored by NSA through progress reports, may be awarded CCA points.
4. Absence from CCA without valid reason is taken very seriously. It will be treated as truancy by the school.

# Co-Curricular Activities (CCA) Guidelines

5. Pupils should adjust their tuition timings or other personal commitments to suit their CCA time-table.
6. A pupil must have at least 75% attendance (excluding ML) and sustained engagement in a CCA for 2 to 5 years to be awarded at least Level 1 for participation. Continuous involvement in the same CCA for 4 or 5 years will be awarded Levels 4-5.



## 8. CCA GRADING SCHEME

### LEAPS 2.0

Leadership, Enrichment,  
Achievement, Participation,  
Service



## 8. CCA GRADING SCHEME

### **Recognition of Students' Level of Attainment**

- At the end of the graduating year, students' co-curricular attainment will be recognised according to Excellent/Good/Fair.
- The level of attainment will be converted to a bonus point(s) which can be used for admission to Junior Colleges/ Polytechnics/ Institutes of Education (JC/Poly/ITE).

## 8. CCA GRADING SCHEME

Co-Curricular Attainment	Details
<b>Excellent (2 bonus points)</b>	Student who attains a minimum Level 3 in all four domains with at least a Level 4 in one domain.
<b>Good (1 bonus point)</b>	Student who attains a minimum Level 1 in all four domains with any one of the following: i. At least Level 2 in three domains; ii. At least Level 2 in one domain and at least Level 3 in another domain; or iii. At least Level 4 in one domain.
<b>Fair</b>	Student's attainment in co-curricular will not translate into any bonus points.

# 8. CCA GRADING SCHEME

## LEVELS OF ATTAINMENT – EXAMPLES

**Example A:** Student has attained a minimum Level 3 in all four domains and at least Level 4 in one domain (Participation). Hence, the student's co-curricular attainment is recognised as Excellent.

Domain	Description of Attainment	Level
Participation	Participated in the <u>same</u> CCA for 4 years with at least 75% attendance for each year	4
Achievement	Represented school at local competition / conference / festival / exhibition for 2 years	3
Leadership	Committee for school-wide events	3
Service	Completed at least 24 hours of service <u>and</u> at least one VIA project that impacts the school or community	3

# 8. CCA GRADING SCHEME

## LEVELS OF ATTAINMENT – EXAMPLES

**Example B:** The student has attained a minimum of Level 1 in all domains with at least Level 2 in three domains. Hence, the student's co-curricular attainment is recognised as Good.

Domain	Description of Attainment	Level
Participation	Participated in any CCA for 3 years with at least 75% attendance for each year	2
Achievement	Represented class / house / CCA at intra-school event	1
Leadership	Class Committee	2
Service	Completed at least one VIA project that impacts the school or community	2

# 8. CCA GRADING SCHEME

## LEVELS OF ATTAINMENT – EXAMPLES

**Example C:** The student has not met the criteria for a Good co-curricular attainment. Hence, the student's co-curricular attainment is recognised as Fair.

Domain	Description of Attainment	Level
Participation	Participated in any CCA for 4 years with at least 75% attendance for each year	3
Achievement	Did not represent class / house / CCA / school in any event	0
Leadership	Completed 2 modules on leadership	1
Service	Completed at least 24 to less than 30 hours of service	1



# Online CCA Submission

- During the CCA registration day (Mon-Tue, 16-17 Jan) Secondary 1 students will be using the CCA Online Submission portal to register for their CCA
- Students can either register online from their home, personal computers (24 hours) or using the schools' computers. The school's computer lab will be opened from 2.30-4.30 pm during the two days
- Results of the allocation will be made known by Wed, 25 Jan
- Appeal cases by 27 January
- CCA sessions for S1 to commence from Mon, 30 Jan

# Online CCA Submission website:

<http://www.learnfusion.com/schools/montfort/>

- Login Page- type unique id
  - MSSlast 4 digits and alphabet of NRIC/ BC Number (for e.g. MSS1067F)



**Montfort Secondary School**

**PE/ CCA/ Aesthetics Department**

Student ID :





# CCA Option Page

**You have 6 choices. Please choose two CCA from each group. Allocation of CCA will be based on pupil's options, outcome of auditions/ interviews/ selections at CCA Experience and Sports Trials and school needs.**

**Please attend the CCA Experience (compulsory) and Sports Trials that interest you.**

# CCA Option Page

You have 6 choices. Please choose two CCA from each group. Allocation of CCA will be based on pupil's options, outcome of auditions/ selections at CCA Experience and Sports Trials and school needs.



**Montfort Secondary School**

**PE/CCA/ Aesthetics Department**

Name : AA2

Class : 1A

You have 6 choices. Please choose two CCA from each group. Allocation of CCA will be based on pupil's options, outcome of auditions/ interviews/ selections and school needs.

## Previous CCAs

#	Previous Participation	Type of Participation (eg. School Player, School, President ... etc.)	From ... To (eg. 2018-2020, Pri. 4-6)
1.	Basketball	School Player	2019-2020

## Submission Choices



# CCA Option Page

Performing Arts/ Clubs	Chorale	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Dance Club	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
	Drama Club	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	IDMA Club (Audio Video)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
	IDMA Club (Info Com)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	IDMA Club (Multimedia)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Maker Club	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Military Band	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## YOU NEED TO HAVE :

*Sports* : AT LEAST 2 CCA(s) but AT MOST 2 CCA(s) from this group

*Uniformed Groups* : AT LEAST 2 CCA(s) but AT MOST 2 CCA(s) from this group

*Performing Arts/ Clubs* : AT LEAST 2 CCA(s) but AT MOST 2 CCA(s) from this group

# CCA Option Page

**Medical History :**

Nil

(Max. 200 characters)

**Special Talents :** ( Training/competition at national/club level, music/instrument etc. )

Nil

(Max. 200 characters)

**Remarks:**

Nil

(Max. 200 characters)



I have checked and confirmed that the above CCAs are correct and has been approved by my parent(s)/guardians(s).

Submit CCA Form

**Remember to check box so as to confirm that the CCAs selected are correct and have been approved by your parent/ guardian.**

# Summary Page



**NAME :** AA2

**CLASS :** 1A

**Submission Date :** 30 Nov 21, 12:51

**PREVIOUS CCAs :**

1. [ 2019-2020 ] Basketball - School Player

**CCA SUBMISSION CHOICES :**

1. Basketball
2. Rugby
3. NCC
4. NCDCC
5. Dance Club
6. IDMA Club (Audio Video)

**MEDICAL HISTORY :** Nil

**SPECIAL TALENTS :** Nil

**REMARKS :** Nil



# CCA Experience cum Selection Trials

- Attend scheduled CCA Experience (Performing Arts/ Clubs/ UGs) from 4 to 6 January 2023, 2.30-5.00pm. There will be selection trials conducted
- Sports CCAs will have separate trials from 9 to 13 January 2023. Sign up on notice board outside School Gym. Schedule has been provided for you
- Main objective is to introduce the CCAs that we have in school
- Coaches and student leaders to be involved in the CCA Experience

# CCA Experience Schedule 2023

## 4 JANUARY (WEDNESDAY)

TIME	OG1	OG2	OG3	OG4	OG5	OG6	OG7	OG8
1410-1450	IDMA (AV CLUB)	IDMA (INFO COM)	IDMA (MULTIMEDIA)	MAKER CLUB	BAND	CHOIR	DRAMA	DANCE
1450-1530	IDMA (INFO COM)	IDMA (AV CLUB)	IDMA (AV CLUB)	IDMA (MULTIMEDIA)	CHOIR	BAND	DANCE	DRAMA
1530-1610	IDMA (MULTIMEDIA)	MAKER CLUB	MAKER CLUB	IDMA (INFO COM)	DRAMA	DANCE	BAND	CHOIR
1610-1650	MAKER CLUB	IDMA (MULTIMEDIA)	IDMA (INFO COM)	IDMA (AV CLUB)	DANCE	DRAMA	CHOIR	BAND

## 5 JANUARY (THURSDAY)

TIME	OG1	OG2	OG3	OG4	OG5	OG6	OG7	OG8
1410-1450	BAND	CHOIR	DRAMA	DANCE	IDMA (AV CLUB)	IDMA (MULTIMEDIA)	IDMA (INFO COM)	MAKER CLUB
1450-1530	CHOIR	BAND	DANCE	DRAMA	IDMA (INFO COM)	IDMA (AV CLUB)	IDMA (AV CLUB)	IDMA (MULTIMEDIA)
1530-1610	DRAMA	DANCE	BAND	CHOIR	IDMA (MULTIMEDIA)	MAKER CLUB	MAKER CLUB	IDMA (INFO COM)
1610-1650	DANCE	DRAMA	CHOIR	BAND	MAKER CLUB	IDMA (INFO COM)	IDMA (MULTIMEDIA)	IDMA (AV CLUB)

# CCA Experience Schedule 2023

## 6 JANUARY (FRIDAY)

TIME	OG1	OG2	OG3	OG4	OG5	OG6	OG7	OG8
1430-1515	NPCC	NPCC	NCC	NCC	SCOUTS	SCOUTS	NCDCC	NCDCC
1515-1600	NCC	NCC	SCOUTS	SCOUTS	NCDCC	NCDCC	NPCC	NPCC
1600-1645	SCOUTS	SCOUTS	NCDCC	NCDCC	NPCC	NPCC	NCC	NCC
1645-1730	NCDCC	NCDCC	NPCC	NPCC	NCC	NCC	SCOUTS	SCOUTS

1. OGLs will bring students to respective venues after reporting at the hall for attendance taking.
2. Follow timing given strictly, inclusive of 5 minutes of movement to next venue.
3. Listen to instructions given by student leaders/instructors and participate actively.

# Sports CCA Selection Schedule 2023

CCA	MON (9 JAN)	TUE (10 JAN)	WED (11 JAN)	THU (12 JAN)	FRI (13 JAN)	VENUE
BADMINTON		1500-1600		1600-1700		ISH
BASKETBALL	1500-1600		1500-1600			ISH
RUGBY		1600-1700		1500-1600		School Field
FOOTBALL			1500-1600		1430-1530	School Field
SOFTBALL	1600-1700	1500-1600				School Field
WUSHU			1500-1600		1430-1530	Hall

1. You may attend more than one Sports CCA selection on each day, depending on schedule.
2. Sign up your name at the Sign-Up list for each sport at the notice board outside School Gym.
3. Report directly to venue by scheduled time. Report in PE attire.
4. Attend the Sports CCA selections you are most interested in.
5. Listen to instructions given by student leaders/ coaches and participate actively.

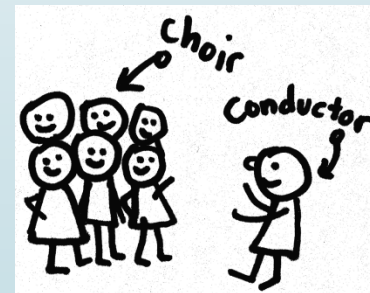
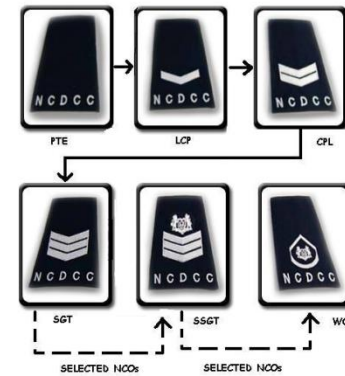
# Sports CCA Selection Schedule 2023

**Mon, 9 January (3pm to 4pm) @ISH**  
**Basketball**

No	Name	Class/ OGL
1		
2		
3		
4		
5		
6		
7		
8		

**Mon, 10 January (4pm to 5pm) @Field**  
**Softball**

No	Name	Class/ OGL
1		
2		
3		
4		
5		
6		
7		
8		



Please choose  
your CCA wisely.